



Workforce Development Program

The Temagami Forest Management Corporation Workforce Development Program is available to all young adults (17 to 30 years of age) who permanently reside on the Temagami Forest land base including the following places: Temagami, Bear Island, Cobalt, Latchford and Temiskaming Shores or in one of the communities in which one of our primary receiving mills is located (i.e., Sturgeon Falls, Englehart or Elk Lake). Applicants must be employed or actively seeking employment in the field of natural resources management. They must also be sponsored by a community, First Nation or employer and plan to participate in a recognized training program intended to provide knowledge or a skill that is required to fill an employment opportunity within the Temagami Forest.

APPLICATION FORM

IMPORTANT

The application must be received well enough in advance of the training program (minimum one month) to allow adequate review. The application packet must contain:

1. Completed application form.
2. Cover letter and resume with work, volunteer and education experience. Justify reason for taking training and how it will help secure employment in chosen field in natural resources.
3. Letter of reference from at least one sponsor. *Note, if sponsor agrees to advance the cost of the training, they must include details in the letter as well as expectations for re-imbursement.*
4. Proof of successful completion of the training program.

SECTION 1 – PERSONAL & SPONSOR INFORMATION

<i>First Name</i>		<i>Middle Name</i>		<i>Last Name</i>	
<i>Address</i>			<i>Apt.</i>		<i>Telephone Number</i>
<i>Town/City</i>		<i>Province</i>	<i>Postal Code</i>		<i>Email Address</i>
<i>SPONSOR ORGANIZATION (First Nation, Community or Business):</i>					
<i>Sponsor Contact Person (name):</i>					
<i>Town/City</i>		<i>Province</i>	<i>Postal Code</i>		<i>Telephone Number</i>



SECTION 2 – DESCRIPTION OF TRAINING

Name of training:

Date of training and duration:

Name of organization providing training:

Name and contact information of person providing training:

SECTION 3 – TRAINING COSTS

Bursaries are awarded, each covering up to 75% of the total cost of eligible training, to a maximum of \$500.00 per bursary. Travel, accommodation, wages and meals are **not** eligible. *Please include training description, brochure or website link if available*

	Training Component	Cost	Receipts attached
1.			
2.			
3.			

SECTION 3 – EDUCATION/WORK/VOLUNTEER HOURS

List work and/or volunteer activities in which you have participated in.

	Activity	Role	Year(s)
1.			
2.			
3.			

SECTION 5 – LETTERS OF REFERENCE

List individuals whose letter of reference are enclosed. References should be community members in a leadership role (First Nations Chief/Council or local community Mayor/Reeve/Council) or employer. Minimum one reference required. *Note, if sponsor agrees to advance the cost of the training, they must include details in the letter as well as expectations for re-imburement.*

1.

2.



Temagami Forest Management Corporation

Société de gestion forestière Temagami

I attest that the information provided on this form is accurate and correct and that I am between the ages of 17 and 30.

SIGNATURE OF APPLICANT:

DATE:

Questions can be directed to:

Temagami Forest Management Corporation
Mark Stevens, General Manager
Email: mark.stevens@tmcforestry.ca
Phone: (705) 648-5386

Completed applications are to be submitted to:

TFMC Work Force Development Committee
C/o Mark Stevens, General Manager
Email: mark.stevens@tmcforestry.ca

Award of the Bursary will be conditional based on confirmation of successful completion of the training, to be submitted by the applicant.